
QC Inspector

You are hereby invited to apply for the above vacancy

Responsibilities:

- Scheduling and performing inspections, tests, etc. on manufacturing and production activities in-house, at Stores or at subcontractors, and releasing equipment/ items upon satisfactory inspections/ assessments
- Processing of unsatisfactory items received including organising Material Review Boards
- Liaison with subcontractors as required
- Assisting in the evaluating and approval process of subcontractors and their products/processes
- Developing and preparing inspection checklists and quality control plans for specific inspections where necessary and implementation of the company's procedures and forms
- Reviewing and approving of quality documentation and records that have been submitted in-house or by vendors/subcontractors for quality records
- Keeping records of the above and Filing/Storage/Scanning of such records
- Attending meetings when required
- Assisting the Quality Assurance Manager.

Required Education & Experience:

- Electrical/ Electronic trade or Unqualified Electrical/ Electronic trade with extensive experience, +10 years
- With at least 5 years' experience in carrying out relevant inspections, evaluating suppliers, and writing reports or equivalent qualification (that includes knowledge and understanding of relevant drawings)
- A good knowledge of ISO 9001:2008 and understanding of implementation of quality management systems
- Knowledge/ experience of Measurement System Analysis
- Knowledge/ experience of calibration of equipment
- Computer & MS Office literate
- Good Communication and administrative skills
- IPC-A-610 and IPC-WHMA-A-620A certified training (Advantageous)
- Knowledge of eB and Syspro (Advantageous).

Competencies & Behaviours:

- Problem Assessment and Decision Making
- Confidence and Decisiveness
- Building and Maintaining Relationships
- Communication Skills (written and verbal)
- Planning and Organising
- Stress Tolerance
- Coaching.

Start Date: ASAP

**Please submit your CV to Brunique Cyster
at bruniqued@reutech.co.za**